

UNITED STATES DISTRICT COURT  
CENTRAL DISTRICT OF CALIFORNIA

JAMES RUTHERFORD

Plaintiff(s),

v.

SAIGON DISH , et al.

Defendant(s).

CASE NO:

5:18-cv-02658-DSF-SP

ORDER SETTING SCHEDULING  
CONFERENCE

Monday, May 20, 2019 at 11:00 AM

**READ THIS ORDER CAREFULLY. IT DIFFERS IN SOME RESPECTS  
FROM THE LOCAL RULES.**

This case has been assigned to Judge Dale S. Fischer. This matter is set for a scheduling conference on the above date. If plaintiff has not already served the operative complaint on all defendants, plaintiff shall promptly do so and shall file proofs of service within three days thereafter. Defendants also shall timely serve and file their responsive pleadings and file proofs of service within three days thereafter. For record-keeping purposes, the Court will dismiss all remaining fictitiously-named defendants (i.e., those who have not been named) at the scheduling conference. The Court will also set a date by which motions to amend the pleadings or add parties must be heard.

The conference will be held pursuant to Rule 16(b) of the Federal Rules of Civil Procedure (hereafter referred to as “Rule \_\_\_\_”). The parties are reminded of their obligations under Rule 26(a)(1) to disclose information (without awaiting a discovery request), and under Rule 26(f) to confer on a discovery plan not later than 21 days before the scheduling conference and to file a “Joint Rule 26(f) Report” with the Court not later than 14 days after the conference. **Paper Chambers copies of the Joint Rule 26(f) Report must be delivered to Judge Fischer’s box across from the Clerk’s office on the fourth floor of the First Street Courthouse. Paper Chambers copies must be “blue-backed,” with the title of the document on the lower right hand corner of the “blue-back,” and must be “two-hole punched” at the top. Paper Chambers copies must be submitted no later than noon on the day after the e-filing. Failure to comply with the following requirements or to cooperate in the preparation of the Joint Rule 26(f) Report may lead to the imposition of sanctions.**

The Court encourages counsel to agree to begin to conduct discovery actively before the Scheduling Conference. At the very least, the parties shall comply fully with the letter and spirit of Rule 26(a) and thereby obtain and produce most of what would be produced in the early stage of discovery, because at the Scheduling Conference the Court will impose strict deadlines to complete discovery.

This Court does not exempt parties appearing *in propria persona* from compliance with any of the Local Rules, including Local Rule 16. “Counsel,” as used in this order, includes parties appearing *in propria persona*.

#### **1. Joint Rule 26(f) Report**

The Joint Rule 26(f) Report, which shall be filed **not later than 7 days** before the scheduling conference, shall be drafted by plaintiff (unless the parties agree otherwise), but shall be submitted and signed jointly. “Jointly” contemplates

1 a single report, regardless of how many separately-represented parties there are.

2 The Joint Rule 26(f) Report shall specify the date of the scheduling conference on  
3 the caption page. It shall report on all matters described below, which include  
4 those required to be discussed by Rule 26(f) and Local Rule 26:

- 5 a. Statement of the case: a short synopsis (not to exceed two pages) of  
6 the main claims, counterclaims, and affirmative defenses.
- 7 b. Subject matter jurisdiction: a statement of the **specific** basis of federal  
8 jurisdiction, including supplemental jurisdiction.
- 9 c. Legal issues: a brief description of the **key legal issues**, including any  
10 unusual substantive, procedural, or evidentiary issues.
- 11 d. Parties, evidence, etc.: a list of parties, percipient witnesses, and key  
12 documents on the main issues in the case. For conflict purposes,  
13 corporate parties must identify all subsidiaries, parents, and affiliates.
- 14 e. Damages: the realistic range of provable damages.
- 15 f. Insurance: whether there is insurance coverage, the extent of  
16 coverage, and whether there is a reservation of rights.
- 17 g. Motions: a statement of the likelihood of motions seeking to add  
18 other parties or claims, file amended pleadings, transfer venue, etc.
- 19 h. Manual for Complex Litigation: whether all or part of the procedures  
20 of the Manual for Complex Litigation should be utilized.
- 21 i. Status of Discovery: a discussion of the present state of discovery,  
22 including a summary of completed discovery.
- 23 j. Discovery Plan: a detailed discovery plan, as contemplated by Rule  
24 26(f), including the identity of all anticipated deponents and dates by  
25 which their depositions are to be completed (if possible), anticipated  
26 written discovery requests, including requests for admission,  
27 document requests, and interrogatories, and a schedule for completion  
28 of all discovery. State what, if any, changes in the disclosures under

Rule 26(a) should be made, the subjects on which discovery may be needed and whether discovery should be conducted in phases or otherwise be limited, whether applicable limitations should be changed or other limitations imposed, and whether the Court should enter other orders. A statement that discovery will be conducted as to all claims and defenses, or other vague description, is not acceptable.

- k. Discovery cut-off: a proposed discovery cut-off date. *N.B.* This means the final day for **completion of discovery**, including resolution of all discovery motions.
- l. Expert discovery: proposed dates for expert witness disclosures (initial and rebuttal) and expert discovery cut-off under Rule 26(a)(2).
- m. Dispositive motions: description of the issues or claims that any party believes may be determined by motion for summary judgment or motion *in limine*.
- n. Settlement/Alternative Dispute Resolution (ADR): a statement of what settlement discussions or written communications have occurred (**excluding any statement of the terms discussed**) and a statement selecting one of the three ADR Procedures specified in Local Rule 16–15.4 and indicating when the ADR session should occur.  
  
NOTE: If counsel have received a Notice to Parties of Court-Directed ADR Program (form ADR–08), the case presumptively will be referred to the Court Mediation Panel or private mediation (at the parties expense). The parties may **not** choose a settlement conference before the magistrate judge. No case will proceed to trial unless all parties, including an officer (with full authority to settle the case) of all corporate parties, have appeared personally at an ADR proceeding.
- o. Trial estimate: a realistic estimate of the time required for trial and whether trial will be by jury or by court. Each side should

specify (by number, not by name) how many witnesses it

contemplates calling. If the time estimate for trial given in the Joint Rule 26(f) Report exceeds four court days, counsel shall be prepared to discuss in detail the estimate.

p. Trial counsel: the name(s) of the attorney(s) who will try the case.

q. Independent Expert or Master: whether this is a case where the Court should consider appointing a master pursuant to Rule 53 or an independent scientific expert. (The appointment of a master may be especially appropriate if there are likely to be substantial discovery disputes, numerous claims to be construed in connection with a summary judgment motion, a lengthy Daubert hearing, a resolution of a difficult computation of damages, etc.)

r. Timetable: **complete the Schedule of Pretrial and Trial Dates form attached as Exhibit A to this Order and attach it to the Joint Rule 26(f) Report.** The entries in the “Weeks Before Trial” column reflect what the Court believes are appropriate for most cases and will allow the Court to rule on potentially dispositive motions sufficiently in advance of the pretrial conference. The form is designed to enable counsel to ask the Court to set different (earlier) last dates by which the key requirements must be completed. Counsel should take care to leave sufficient time between the close of discovery and the last hearing date for motions. Each side should write in the month, day, and year it requests for each event. *E.g.*, for the expert discovery cut-off it might “be “10/7/08” for plaintiff and 10/28/08” for defendant, if they cannot agree. At the conference, the Court will review this form with counsel. Each entry proposing Court dates shall fall on a Monday, except the trial date, which is a Tuesday. Counsel should ensure that requested dates do not fall on a holiday. In appropriate cases the Court will order different

1 dates after it hears counsel. The discovery cut-off date is the last day by  
2 which all depositions must be completed, responses to previously-served  
3 written discovery must be provided, and motions concerning discovery  
4 disputes must be heard. The cut-off date for motions is the last date  
5 on which motions may be **heard**, not filed. The Court is not likely  
6 to continue this date, and will not do so unless the trial date is also  
7 continued.

- 8 s. Other issues: a statement of any other issues affecting the status or  
9 management of the case (*e.g.*, unusually complicated technical or  
10 technological issues, disputes over protective orders, extraordinarily  
11 voluminous document production, non-English speaking witnesses,  
12 ADA-related issues, discovery in foreign jurisdictions, etc.) and any  
13 proposals concerning severance, bifurcation, or other ordering of  
14 proof.

15 The Joint Rule 26(f) Report should set forth the above-described information  
16 under section headings corresponding to those in this Order.

## 17 **2. Scheduling Conference**

18 Scheduling conferences will be held in the First Street Courthouse,  
19 Courtroom 7D, 350 W. 1st Street. Counsel shall comply with the following:

- 20 a. Participation: The lead trial attorney **must** attend the scheduling  
21 conference, unless excused by the Court for good cause shown in  
22 advance of the scheduling conference. When seeking permission not  
23 to attend, lead counsel must identify the person who will appear by  
24 name and bar number, and specify that person's involvement in the  
25 case. The Court may choose to postpone the scheduling conference  
26 rather than to permit counsel other than lead counsel to attend. Local  
27 counsel may not appear at a scheduling conference in place of lead  
28 counsel. Counsel should not purport to be "co-lead" counsel as a

means of avoiding this requirement.

- b. Continuance: A continuance of the scheduling conference will be granted only for good cause.

**3. Notice to be Provided by Counsel**

Plaintiff's counsel or, if plaintiff is appearing *pro se*, defendant's counsel, shall provide this Order to any parties who first appear after the date of this Order and to parties who are known to exist but have not yet entered appearances.

**4. Disclosure to Clients**

Counsel are ordered to deliver to their respective clients a copy of this Order and of the Court's trial order, which will contain the schedule that the Court sets at the scheduling conference.

**5. Court's Website**

Copies of this and all other orders of this Court that may become applicable to this case are available on the Central District of California website, at [www.cacd.uscourts.gov](http://www.cacd.uscourts.gov), under "Judge's Procedures and Schedules." Copies of the Local Rules are available on the website <sup>1</sup>

The Court thanks the parties and their counsel for their anticipated cooperation in complying with these requirements.

**Caveat: If counsel fail to file the required Joint Rule 26(f) Report, or the required pretrial documents, or if counsel fail to appear at the scheduling conference, the pretrial conference, or any other proceeding scheduled by the Court, and such failure is not satisfactorily explained to the Court: (a) the cause shall be dismissed for failure to prosecute, if such failure occurs on the**

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<sup>1</sup>Local rules may also be purchased from one of the following:

Los Angeles Daily Journal  
915 East First Street  
Los Angeles, CA 90012

West Publishing Co.  
50 West Kellogg Boulevard  
St. Paul MN 55164-9979

Metropolitan News  
210 South Spring Street  
Los Angeles, CA 90012

1 **part of the plaintiff; (b) default (and thereafter default judgment) shall be**  
2 **entered if such failure occurs on the part of the defendant; or (c) the Court**  
3 **may take such other action as it deems appropriate.**

4  
5 **IT IS SO ORDERED.**

6 DATED: February 14, 2019

/s/ Dale S. Fischer

Dale S. Fischer

United States District Judge



**SCHEDULE OF PRETRIAL AND TRIAL DATES**

CASE NAME:

CASE NO:

Matter	Time	Weeks before trial	Plaintiff(s) Request	Defendant(s) Request	Court's Order
Trial (jury)(court) (length ____ days) ( <b>Tuesday</b> )	8:00 am				
<u>For Court Trial</u> Lodge Findings of Fact and Conclusions of Law, LR 52, and Summaries of Direct Testimony		3			
Pretrial Conference, LR 16; Hearing on Motions in Limine	3:00 pm	4			
<u>For Jury Trial</u> Lodge Pretrial Conference Order, LR 16–7; File Agreed Set of Jury Instructions and Verdict Forms; File Statement Regarding Disputed Instructions, Verdicts, etc.; File Oppositions to Motions in Limine		6			
<u>For Jury Trial</u> File Memo of Contentions of Fact and Law, LR 16–4; Exhibit & Witness Lists, LR 16–5,6; File Status Report Regarding Settlement; File Motions in Limine		7			
Last date to conduct ADR Proceeding, LR 16–15		12			
Last day for <b>hearing</b> motions, LR 7		14			
Non–expert Discovery Cut–off		21+			
Expert Disclosure (initial)					
Expert Disclosure (rebuttal)					
Expert Discovery Cut–off		21+			
Last Date to Amend Pleadings or Add Parties					

LR 16–15 ADR Choice: ☐ 1. USMJ☐ 3. Outside ADR☐ 2. Attorney Settlement Panel

Exhibit A